

Employer Refusal to Accept Work Reporting

5/28/2021

EMPLOYER LOGIN	CREATE ONLINE PROFILE	ACCOUNT NUMBER
<p>Online Business ID</p> <input type="text"/>	<p>Already have a Hawaii Unemployment Insurance (UI) account number? Click "Create Online Profile".</p>	<p>Log into your online account to get to your dashboard.</p> <p>or a UI account number or reactivate your account.</p>
<p>E-mail Address</p> <input type="text"/>	<p>Hours of Availability: Monday through Friday 6:30 a.m. to 5:30 p.m. HST 8:00 p.m. to 11:00 p.m. HST</p>	<p>Only owners, partners/members, and officers of the business can register.</p>
<p><input type="button" value="Sign in"/></p>	<p>Weekends and Holidays 6:30 a.m. to 11:00 p.m. HST</p>	<p>This person will be designated the administrative user. Each business account can only have 1 administrative user. The administrative user can add or inactivate sub-users.</p>
<p>Forgot Online Business ID? <input type="button" value="Cancel"/></p>	<input type="button" value="Create Online Profile"/>	<input type="button" value="Register for UI Account Number"/>

Employer Dashboard:

People who would fall into this category:

- Previously laid off employee who asked to return to work or applied to work.
- Offers a job to a new employee and did not accept work

Fraud Reporting

If you suspect someone has used the personal information of your employee to file an unemployment claim and your employee confirms this is the case, report it by going to our fraud reporting form and advise your employee to file a complaint with the Federal Trade Commission at [identitytheft.gov](https://www.ftc.gov). You can submit Monday through Friday - 6:30 a.m. to 5:30 p.m. Weekends and Holidays - 9:00 a.m. to 5:30 p.m.

Administrator, sub-users, and CPA/TPA will see this on Employer's dashboard. No assigned rights necessary.

Refusal to Accept Work Report

States must have a method to address circumstances in which an individual refuses to return to work or to accept an offer of suitable work without good cause. You can submit a Refusal to Accept Work Report Monday through Friday - 6:30 a.m. to 5:30 p.m. Weekends and Holidays - 9:00 a.m. to 5:30 p.m.

Link is only available during hours listed.

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* Indicates required field

FORMER EMPLOYEE OR JOB APPLICANT

If available, please provide the SSN

Last Name *

First Name *

Was this person offered employment? *

☒ YES ☐ NO

Did this person refuse an offer of employment? *

☐ YES ☐ NO

Mailing Address *

Phone Number *

E-mail Address

Last employer on job application

Position applied

Days and hours available to work

Date application submitted *

MM/DD/YYYY

Did applicant previously work for your company? *

☐ YES ☐ NO

EMPLOYER INFORMATION / STATEMENT

Name of Company

Address *

Phone Number *

Email Address *

What was the rate of pay? *

What were the work days and hours offered? *

What date was the offer of work made? *

MM/DD/YYYY

What is the job title for the work that's being offered? *

Method of contact(i.e. in person, phone, email, etc.) *

Please describe the duties of this position *

Was the applicant qualified and capable to perform the work offered? *

☐ YES ☐ NO

PERSON WHO OFFERED THE POSITION

Name *

Title *

Phone Number *

(---) --------

Email Address *

Cancel and Exit

Save and Continue

Employer Name will auto-populate and is not editable.

Employer address and phone number will auto-populate and is editable for this form only.

Click save and continue to get to the review page and confirmation page.